

Webb's Landing Homeowners Association (WLHA)

The officers of the Webb's Landing Homeowners Association shall serve without pay. Each term is for 2 years. An individual may only serve for two consecutive terms in the same position, if elected. They may serve in a different position. After a period of 2 years, they may serve again in a previously held position.

The officers shall consist of:

- a. A President who shall be the executive officer of the Association and shall preside over all meetings of the Association and meetings of the Board of Directors. The President shall be the Chairman of the Board of Directors and shall be ex officio a member of all committees except the Nominating Committee.

The President shall conduct the affairs of the Association in accordance with the Webb's Landing Declaration of Covenants, Conditions and Restrictions.

The President shall be responsible for the preparation of a full and true report to be submitted at the annual meeting and shall file said report with the Corresponding Secretary where it shall be available for inspection by the membership.

- b. A Vice President who shall in the absence of the President, preside at all meetings of the Association and of the Board of Directors. The Vice President shall be responsible for the coordination of the efforts and reports of such standing committees as the President may assign (such as the Architectural Review Committee and others) and shall be ex officio a member of all such committees.
- c. A Corresponding Secretary shall carry on the ordinary correspondence of the Association, including taking minutes at the annual Homeowners Association meetings and Board of Director meetings. The Secretary will post the minutes of the meetings on the Webb's Landing Website and maintain a record of meeting minutes.
- d. A Treasurer who shall collect and have custody of all funds paid to the Association and shall deposit same in official depositories. The Treasurer shall file reports with the U.S. Internal Revenue Service, if applicable, and any other such reports as may be legally required. The Treasurer shall keep the rolls of the membership and shall maintain records as to their good standing in the Association. The Treasurer will keep the President apprised of the above. The Treasurer shall pay all bills and disburse funds as may be authorized by the Association or the Board of Directors. The Treasurer's books may be open to inspection by the President, Board of Directors and authorized auditors at reasonable times. The Treasurer shall make a full and true report of the financial condition of the Association at the annual meeting and at such times as the President and Board of Directors may require. This report will be provided to the membership of the Association at least 15 days prior to the annual meeting.